



Hearing Screening Preparation and Process

Thank you for working with Healthier Kids Foundation (HKF) to hold a hearing screening at your site. For every screening session, children who receive a recommended referral for further follow up with an audiologist will be assigned to an HKF Outreach Specialist who will connect with the child's parents and follow them until the child receives the necessary hearing care. HKF has no affiliation to individual audiologist, audiologist groups, or health plans and is only interested in making sure children receive the corrective care that they need.

Supplying the screener with a complete roster with all children's names, ages, and genders will ensure a quicker and more efficient screening session for the site and children on the day of the screening.

Parent Opt out Form: Parents may choose to **NOT** have their children screened by writing 'No' in the box provided on the Parent Opt Out form. If a parent does not send a completed form with the child on the screening day, then HKF will still screen the child.

Things to Know about the Screening Process

- A trained hearing screener will be on site 30 minutes prior to the screening start time.
- Healthier Kids Foundation staff we will not hearing screen a child if they have hearing aids.
- We can screen children as young as six months of age.
- Date of Birth is required of all children who are screened as part of our unique identifier for screening.
 - Ex: Child: John Doe; Birthday: 12/12/2012 → ID: JD12122012
- AUDX Pro is a hearing device that will be used to screen the children. A quick fact sheet of the process is available at <http://bit.ly/1mUa86P>
- AUDX Pro device can help detect hearing problems that lead to difficulty with speech and language development, communication, and learning.
- Parents of children with potential hearing issues will be contacted by HKF staff to help them obtain follow-up care.

Checklist of Necessary Items

_____ School Administrator/Coordinator will provide the Parent Opt Out Form to parents **two week before the event.**

_____ School Administrator/Coordinator will collect completed forms from parents and give them to the screener **one week before the event**

_____ Site Administrator/Coordinator will provide completed forms and rosters of children being screened upon screener's arrival.

_____ School Administrator/Coordinator will provide a quiet room necessary for hearing screening.

_____ School Administrator/Coordinator will provide an assistant from the site to ensure that children being screening are comfortable.

- **If children do not speak English, a site staff person is present to translate and ensure the children are comfortable for the screening**

_____ School Administrator/Coordinator **will provide** contact information to screener for parents of children who have been screened and identified to have a potential hearing issue when HKF does not have completed Parent Opt Out Form.

_____ If Screener is unable to screen child, the School Administrator/Coordinator must retrieve paperwork from parent of child's hearing result for their school records.

If you would like to host screening services at your site, please sign in the box below and return a signed copy of the Screening Preparation and Process form to your Screener by our office fax (408.326.2711) or their personal email. Their business card is attached to this sheet.

Signature & Print Name:	Date:
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