



Hearing Screening Preparation and Process

Thank you for working with Healthier Kids Foundation (HKF) to hold a hearing screening at your site. For every screening session, children who receive a recommended referral for further follow up will be assigned to an HKF Case Manager who will contact the child's parents and follow up with them until the child receives the necessary care. HKF has no affiliation to individual optometrists, optometric groups, or health plans and is only interested in making sure children receive the corrective care that they need.

Supplying the screener with a completed Student Level Data Report (Roster) will ensure a quicker and more efficient screening session on the day of the screening. Please have the Student Level Data Report filled out and emailed to your HKF Contact a week before the screening date.

Parent Opt out Form: Parents may choose to NOT have their children screened by writing "NO" in the box provided on the Parent Opt Out form (If used). If the parent does not send a completed form by the day of the screening, then HKF will still be able to screen the child, on the condition that the child information is later provided.

Things to Know about the Screening Process

- A trained hearing screener will be on site 30 minutes prior to the screening start time.
- Healthier Kids Foundation staff will not hearing-screen a child if they have hearing aids.
- We can screen children as young as six months of age.
- Date of Birth is required of all children who are screened as part of our unique identifier for screening.
 - Ex: Child: John Doe; Birthday: 12/12/2012 → ID: JD12122012
- Welch Allyn OAE Screener is a hearing device that will be used to screen the children. A quick fact sheet of the process is available at <http://bit.ly/1mUa86P>
- Welch Allyn OAE Screener device can help detect hearing problems that lead to difficulty with speech and language development, communication, and learning.
- Parents of children with potential hearing issues will be contacted by HKF staff to help them obtain follow-up care.

Checklist of Necessary Items

- School Administrator/Coordinator will provide the Parent Opt Out Form to parents two weeks before the event.
- School Administrator/Coordinator will collect completed forms from parents and have them ready.
- Site Administrator/Coordinator will provide completed forms and rosters of children being screened upon screener's arrival.
- School Administrator/Coordinator will provide a quiet room necessary for the hearing screening.
- Depending on the number of children that need to be screened, an assistant from the site may be necessary to assist in the logistics of the screening.
- If children do not speak English, a site staff member will be present to translate and ensure the children are comfortable for the screening.
- School Administrator/Coordinator will provide contact information to screener for parents of children who have been screened and identified to have a potential hearing issue when HKF does not have a completed Parent Opt Out Form.

If you would like to host screening services at your site, please sign in the box below and return a signed copy of the Screening Preparation and Process form to your HKF Contact.

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Signature & Print Name:

Date: